Kaiser Permanente Cybersecurity Project - Meeting Summary:

**Participants:** Danae O’Connor, Noah Warren, Vuong Tran, Debra Parcheta

**When:** 1:00pm to 2:00pm on 3/6/2024

**Where:** <https://ucdenver.zoom.us/j/9681646314> Meeting ID: [968 164 6314](tel:9681646314)

**Discussion & Details/Confirmations:**

Everyone was able to attend the meeting. We discussed that we are preparing to enter the first part of user testing. There was a slight bit of miscommunication where we thought we would be sending the Testing Packet to just Debra for review and then sending it to user testers, but it is actually that the Testing Packet will be sent to Debra and Vuong for review and depending on the feedback from that modifications can be made before sending the Testing Packet out to the other users testers.

With that clarification we went over the Testing Packet we plan to send to users which includes the application itself, the instructions to use the application and install Splunk Enterprise, as well as two data sets for testing, and a link to a survey to complete. This has been, or will be, sent to both Debra and Vuong for review.

After discussing the Testing Packet and how we see user testing being conducted, we went on to discuss the potential user testers. As such, Vuong currently has approximately 3 users to test this product but is encouraged to find more. In addition, Debra will be assigning other people to view the project as well.

Once the discussion of users concluded we went over the product to see if there were improvements that could be made and came up with the following items:

* On the card previews – change the font on the technique and technique ID to match that of the titles, bold the titles, and adjust the spacing to prevent overlapping.
* Create a mechanism that will force some of the most common data formats into one format for the application to process. In addition to this, we will be ensuring that in the documentation for the application it is clear that specific fields for data must be labeled rather than relying on the positioning of the data for the application to work.
* On the axis labels – we will be attempting to adjust the axis labels on the Tactic view be more evenly placed or more aesthetically pleasing.
* The background color should also be changed to the default white that Splunk uses.

While review and user testing goes on these items will be worked on.

**Action Items:**  
Vuong – Send Debra the email address of your proposed users for testing. We are also having issues sending the Testing Packet for review but are having issues with delivery since attempts result in an email auto-deny any solutions or alternate contact to give you the Testing Packet is greatly appreciated.

Debra – Review and test the Tester Packet sent to you (Due 3-13).

Noah – Bug fixing and application enhancement (Due 3-11).

Danae – Bug fixing and application enhancement (Due 3-11).